

## Student Parking Rules and Guidelines

### Overview

The operation of a motor vehicle on campus is a privilege granted by the Venus ISD Board of Trustees. Vehicles requiring a state license are classified as a motor vehicle including cars, trucks, mopeds and motorcycles. All vehicles driven on Venus ISD properties are subject to all local and state traffic laws. A student has full responsibility for the security and content of his or her vehicle. Students who operate or park a motor vehicle on any Venus ISD properties are required to have a valid parking decal properly affixed to the vehicle. The person to whom a parking decal is issued has a nontransferable decal.

The Venus ISD Police Department or their designee is given the responsibility of enforcing procedures that provide a safe campus environment for our students. To aid in this process, the VISD Police Officers are licensed by the State of Texas and are granted all the powers of a peace officer. The jurisdiction of these officers is both on and off school property within the boundaries of the Venus Independent School District. The jurisdiction of these officers may be extended to any school-sponsored event, which may take place outside the boundaries of VISD. Citations, arrest, and/or other legal action may be taken for any violation of federal law, state law, and/or city ordinances. According to the Texas Education Code section 37.102 (b) all laws regulating traffic on highways and streets apply to the operation of vehicles within school property. The following regulations and guidelines were established by the Venus ISD Board of Trustees in the effort to maintain a fair and impartial system for the enforcement of parking and traffic regulations on VISD school campuses.

The privilege of parking a vehicle on campus may be taken away from violations pertaining to inappropriate behavior or parking violations. Upon arriving at school, students must immediately vacate their cars and the parking lot and enter the school building. Students in the parking lot during the day without a pass will be subject to disciplinary action. Persons, including enrolled students of any school of this district, who are not authorized to be on school grounds after school hours, may be charged with trespass on school grounds in accordance with section 37.107 of the Education Code.

### Parking Decals Required for Students Parking on all Venus ISD Properties

A student driving a motor vehicle or motorcycle to school must be a licensed driver and have the required liability insurance coverage with the name of the driver on the proof of insurance. The student must register the motor vehicle and obtain a parking decal from the Venus ISD Police Department. The parking decal must be affixed - by its own adhesive, to the registered vehicle. Students will be assigned a numbered parking spot. Note: Students **ARE NOT** to park in any other parking spot not assigned to them, or Visitor parking spaces that have signage indicating "Visitor" on pavement, curb and/or erected signage.

### Purchase of Parking Decals

Eligible students may purchase a parking decal for **\$20**. Parking decals for additional vehicles in the same household are **\$5.00** per vehicle per school year. Students will be required to complete a parking decal form, present a valid Texas driver's license, and present valid proof of liability insurance for the vehicle being registered with the student's name on the insurance. The student's driver's license and insurance must remain current at all times.

### Place of Purchase

For the convenience of the students, parking decals will be issued during the first week of school at Venus High School. All parking decals will be issued through the Venus ISD Police Department.

### Replacement Decals

In the event that a vehicle is stolen, wrecked, sold, or has the windshield replaced, the decal holder should immediately notify the VISD Police Department. We will issue replacement decals at the discretion of the department and may require proper documentation including the original decal, a letter from the insurance company, a police report or other related information. Replacement decals can only be obtained at the VISD Police Department. If a replacement decal is issued, a service charge of \$2 will be assessed.

### Designation of Parking Spaces

Parking spaces are assigned by Numbers to each student and faculty member designating the parking spot assigned to the student and/or faculty member. Parking spaces for visitors will be designated on pavement, curb, and/or erected signage, indicating "Visitor".

### Visitor Parking

All visitors must park in areas designated specifically for visitors. A visitor is defined as a person(s) who has no official connection with the Venus ISD. A student is not considered a visitor and may not park in a visitor's area, on class days between the hours of 7 a.m. and 5 p.m. no matter whose vehicle they are driving. All rules and guidelines must be followed by visitors.

## Student Parking Rules and Guidelines

### Fine Amounts

The fine amount for tickets issued by the Venus ISD Police Department will be a standard rate of **\$20.00** per ticket for all parking infractions and are due within ten (**10**) days of issuance. All other fines are set by the court having jurisdiction. Payments can be made by cash or check only.

### Vehicle Regulations

Violators may be issued traffic citations for moving violations and/or parking tickets for parking violations. Traffic citations will be filed through the court having jurisdiction as indicated on the issued citation. **Parking regulations include, but are not limited to:**

**15-MPH** speed limit on campus at all times.

**No parking** in visitor's parking area.

**No parking** in faculty, bus-loading zones, on sidewalks, in fire lanes or designated handicapped spaces.

**No parking** without a decal.

**No parking** in more than one parking space.

**No parking** off the pavement.

**No loud sound system.**

**No display** of obscene, indecent or offensive language or symbols written or affixed to the vehicle.

All vehicles must have the correct decal registered to that particular vehicle.

### Towing of Vehicles

The Venus ISD Police Department may impound any vehicle being operated by a driver that has unpaid tickets (one or more) and proper disposition has not been made within **10** school days of any ticket issued. All fines and fees must be paid by 4:00 p.m. on the date the vehicle is towed. If a vehicle is towed: (1) All previous tickets must be paid before the vehicle is released. (2) The owner of the vehicle must pay all towing expenses.

The Venus ISD Police Department is not liable for any loss or damage resulting from a vehicle being towed. A certificate of release must be obtained from the VISD Police Department before a vehicle can be released back to the owner by the towing company. Proof of insurance and a valid driver's license will be required to obtain a certificate of release.

### Revocation of Parking Decals

When a student purchases or attempts to purchase a decal or an additional decal for a false or fictitious purpose, policies are as follows: **First Offense:** Loss of parking privileges for 9 weeks. **Second Offense:** Loss of parking privileges for one calendar year.

### Appeals

Parking tickets may be appealed by obtaining and completing an appeal form available at the Venus ISD Police Department, or the VISD website in the "forms" section. Appeals must be completed by the person responsible for driving the vehicle onto campus the day the parking ticket was issued and Appeal forms must be completed within ten (**10**) school days of issuance of the ticket. Appeal forms will not be accepted for tickets more than ten (**10**) school days past issuance. Appeals will only be accepted for circumstances which are not a clear violation of VISD Parking Rules and Guidelines.

### Display of Decals

Student parking decals must be permanently affixed to the outside bottom left corner of the back window. If the vehicle does not have a rear window the decal may be placed on the back-left side of the rear bumper. For motorcycles, the decal may be placed on the rear fender, where visible. The decal can only be displayed on the vehicle to which the decal is registered. Any deviation from this policy may result in the decal being revoked and/or the vehicle being removed (towed). The improper displaying of a decal constitutes a parking violation. Affix the parking decal (X) on the bottom left corner of rear window or to an alternate location (Y) on the left rear bumper. The decal must be displayed on the outside of the vehicle. Any person who obtains a parking decal agrees to surrender the decal to any VISD police officer immediately upon request. Any person may file a written letter of appeal to the Chief of Police, after first surrendering the decal.



### Vehicles Subject to Search

Any vehicle entering VISD property is subject to search by school authorities or law enforcement per board policy or state and federal laws. Such search includes all compartments and components thereof.