

Field Trip



Sack Lunch Request Form

Regardless if sack lunches are needed, schools must notify Child Nutrition when students go on a field trip. This is to ensure the cafeteria is aware of fewer students on campus, and to decrease the number of meals produced on the field trip date.

- Sack lunches must be offered to all students
- Please contact your cafeteria manager at least 2 weeks prior to the field trip and provide the following information.

(Request not made at least 1 week ahead of the trip will not be honored.)

Date Needed: _____ Grade Level: _____

Teacher's Name: _____ Total # Lunches: _____

On the day of the field trip, teachers will need to fill out the form below. Write the first and last name of the students that will be receiving a sack lunch. This list must be turned into the cafeteria before lunches may be loaded on the bus.

Teacher signature: _____

Principal approved field trip ____Yes ____No

Lunch must be made available to ALL students on ALL school days, even when they are on a field trip. All students may participate (Ed Code # 49550)

Sack Lunch Request

Student Name (First and Last)

_____	_____
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**PLEASE GIVE THIS LIST TO YOUR SCHOOL'S CAFETERIA CASHIER
ON THE MORNING OF THE FIELD TRIP.**